



**Harris County Community Services Department  
PY2021  
Subrecipient Mid-Year and Annual Performance Reports**

**Mid-Year and Annual Performance Report  
Contract Time of Performance: March 1, 2021 – February 28, 2022**

Subrecipient: _____		Date Submitted: _____
Project Number: <u>2021</u> -_____		Grant type (check one): CDBG <input type="checkbox"/> ESG <input type="checkbox"/>
Title of Project: _____		
Person Completing this Report: _____	Phone #: _____	Email address: _____
Report Submitted (check one): Mid-Year Report <input type="checkbox"/> (due September 15, 2021) Annual Performance Report <input type="checkbox"/> (due March 12, 2022)		

1. List the activities and units of service as detailed in the Scope of Services of your Agreement and provide a narrative on how the project is meeting the goals for numbers of persons served and units of service for this report.

2. Provide a narrative detailing the effectiveness of the program resulting from the use of CDBG/ESG funds as indicated in your Request for Proposal.

*Reviewed and approved by HCCSD Project Monitor/date:* \_\_\_\_\_