Harris County Community Services Department
PY2018 Subrecipient Mid-Year and Annual Performance Reports

Mid-Year and Annual Performance Report
Contract Time of Performance: March 1, 2018– February 28, 2019

Subrecipient: _____		Date Submitted: _____
Project Number: 2018-_____ Title of Project: _____		Grant type: **CDBG**
Person Completing this Report: _____	Phone #: _____	Email address: _____
Report Submitted (check one):	Mid-Year Report □ (due September 14, 2018) Annual Performance Report □ (due March 14, 2019)	

1. List the activities and units of service as detailed in the Scope of Services of your Agreement and provide a narrative on how the project is meeting the goals for numbers of persons served and units of service for this report.

2. Provide a narrative detailing the effectiveness of the program resulting from the use of CDBG funds as indicated in your Request for Proposal.

Reviewed and approved by HCCSD Project Monitor/date: _____